



Governing Body Minutes

Committee	Resources
Date/Time:	16 th June 2016 5pm
Location:	Patcham High School Conference Room
For:	Governors
Distribution:	Resources Committee Website Governing Body
Present:	Governors (voting) Anthony Lawes (AL) Charles Miller Cooper (CMC) Geoffrey Theobald (GT) Sarah Fitzjohn Scott (SFS) Paula Sargent (PS) Other (non voting) Janet Johnson (JJ) Clerk
Apologies	Andrew Saunders (ASD) Accepted (work) Dianne Bonner (DB) Stephen Berry (SB) Accepted (governor training)

	DISCUSSION AND DECISION	ACTION
1	Welcome and apologies for absence CMC welcomed all to the meeting which was to be the final resources meeting with PS as headteacher. DB was unexpectedly indisposed and sent her apologies. There would be items for discussion that could not be resolved without her input and SFS agreed to follow these up with DB as a matter of urgency.	
2	Declaration of Interest in agenda items No new declarations were made when invited and all could remain and take full part in the meeting.	
3	Minutes of Last Meeting 24.2.16 The minutes were agreed to be an accurate record of the meeting and signed by CMC accordingly.	
4	Matters Arising not referred to elsewhere on the agenda The items requiring the attention or approval of the full governing body had been completed. PS confirmed the data protection monitoring had been completed. PS informed the staff wellbeing action had not been completed but it was forming part of the new plan. All other items remained outstanding and CMC would co-ordinate completion. SFS leaves.5.10	CMC

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	7.7 How does PHS perform in comparison to similar schools? Benchmarking would be completed for the next meeting and a governor had advised the initial findings were that the school was in average position.	ASD
8	Sports Premises up-date Two governors gave a brief up-date. They had met at school and a meeting with Ian Shurrock at the LA had been arranged. There had been a change in legislation for artificial pitches; because there was no longer a need for floodlights, the pitch need not be 50 metres from the nearest buildings. This was likely to increase the possibility of income.	
9	To what extent does the continuing professional development (CPD) policy meet its aims? Governors had already considered the report. They noted Challenge partners had already confirmed this as an area of excellence. Governors decided it would be reviewed as part of the monthly budget meetings particularly as the CPD budget ran from the financial year not school year and there were concerns it may be used by mid-September. Has the Challenge Partner scheme been worthwhile? Yes but time consuming. Do you have any feedback on the use of IRIS? Use is patchy: teachers either love it or find it a bit fiddly. The equipment is being upgraded by the companies which will make it a bit easier to use. So moderate overall. A governor reported having received feedback showing those who used it have got a lot out of it.	CMC/ SFS
10	Is the environment safe and healthy? 10.1 Staff well-being survey – up-date SFS will be done in September. 10.2 The health and safety policy up-date from CMC was deferred. PS could confirm there was, with the PFI company, a joint health and safety policy that was up to date. 10.3 It was agreed safer recruitment monitoring should be undertaken by this committee. 10.4 Governors agreed the staff privacy notice up-date and review should be delegated to the headteacher. 10.5 Off-site visit policy. It was agreed PS would ask Nicola Bond to give a short report on the efficacy of the policy to this committee.	SFS PS CMC
11	Is data use compliant with legislation? A report had not been received from the head of IT and CMC would take this forward.	CMC
12	Reflection and review of items for next meeting. How will this committee assess its effectiveness? No further work was detailed.	
13	Any other urgent business. The committee wished to record its thanks to PS for her significant contribution to the school and assistance to this committee over the years. In the absence of any further business, the meeting closed at 18.39.	