

**PATCHAM HIGH SCHOOL
GOVERNING BODY**

Meeting of:	Teaching Learning and Outcomes Committee
Date/Time:	1 st February 2018 5pm
Location:	Patcham High School – Meeting Room
Distribution:	Teaching Learning and Outcomes Committee, Governing Body, MN, MW, EH and, following approval at the next meeting, website.
Quorum	3 The meeting was quorate throughout so decisions were binding
Present:	Members of Governing Body (voting) Helen-Arnold-Jenkins (HAJ) Laura Carney (LC) Sarah Fitzjohn-Scott (SFS) Caroline Greenfield (CG) Natasha Marris (NM) Andrew Saunders (ASD) Chair of Committee Other (non-voting) Ed Hall (EH) Director of Sport Janet Johnson (JJ) Clerk Mike Newman (MN) Deputy Head Mark Warner (MW) Deputy Head Ralph (School Dog)
Apologies:	Juliet Greenwood - accepted

MINUTES

	DISCUSSION AND DECISION	ACTION
1	WELCOME, APOLOGIES and DECLARATION OF INTEREST No declarations of interest were made when invited. All governors and the associate member could take full part and vote throughout.	
2	CURRICULUM AREAS PRESENTATIONS: 2.1 SCIENCE Governors had already received and considered the review of science teaching report following the day's visit by several teachers from Durrington school and MW tabled a confidential item covering teaching and learning which was accepted. Further information was given: <ul style="list-style-type: none"> • Recruitment continued to be difficult and the school had adopted a proactive stance, e.g. presenting at Brighton University. When trainees arrived they would coach year 11. • Changing to science specialism teaching was being considered. • The results from the spring mock exams showed a slight improvement on the previous year. <p>Why Durrington school? We have links and the school is consistent and doing well. They have a strong ethos and culture and children like science there.</p> <p>Do they get anything out of it? We are hoping to arrange visits there for</p>	

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	<p>teachers and the Director of Science. It can be useful to look beyond Brighton and Hove. Does the review concur with your observations? Yes. What is morale like? It varies. A governor gave advice re development of teaching skills by the use of apprenticeships.</p> <p>In discussion it was acknowledged that results were better than the national average but governors agreed there was room for improvement and they aspired to higher for the school. They were pleased to note the action plan for improvement continued to progress and had already started to show benefit, for example with the quizzes and pressing for consistency. Governors ensured support plans were in place where appropriate and supported actions to strengthen resilience of leadership in the department. They wanted to ensure the demands on the Director of Science were sustainable and received assurances that if she identified further actions for improvement they would be considered. The committee would continue to monitor progress.</p> <p>2.2 WIDENING PARTICIPATION IN SPORT A governor reminded congratulations were due to the PE department given their improved results last year. EH was invited to speak and he tabled a document showing the links to the school development plan (3.3 4.1 4.2 4.5 and 5.3) which he then talked to.</p> <ul style="list-style-type: none"> • More pupils were attending clubs compared with the previous year and there were more at different times of the day. • Numbers were up from 403 to 504 and dance up from 54 to 78. There had been a big drive to engage year 7. Overall, participation had increased from 38% to 45% for years 7-10 and they were aiming for 50%. • From student voice in years 8 and 9 for girls and disadvantaged, fitness class taster sessions had been brought in. An exercise in identifying barriers for the disadvantaged had been carried out and equipment purchased as a result. • The limiting factors remained premises and staffing. The coaching budget has been useful. • Habits were now being formed; it was part of the school culture with many pupils coming in at 7.30 and leaving at 5 pm having been partaking in physical activities. • Improvements in behaviour had been noted, especially as a result of lunchtime activities. <p>Further improvements were mooted to be possible with greater staff involvement. In discussion it was felt it was beneficial for behaviour management and morale. A governor with experience suggested especially in the first 3 years of teaching. Several suggestions for widening participation amongst staff were made. What do you do to obtain extra equipment? Email requests. Would you welcome more equipment/boots? Yes. NM leaves as planned 18.02</p>	

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3	<p>MINUTES OF PREVIOUS MEETING The minutes of the meeting held 16.11.17 were agreed to be an accurate record and signed by ASD accordingly.</p>	
4	<p>MATTERS ARISING NOT REFERRED TO ELSEWHERE It was agreed the teacher workload review would be discussed at the next meeting and SFS would circulate more related material. It was considered there were no further matters arising.</p>	SFS
5	<p>CURRICULUM UPDATE – Ebacc target discussion Governors had already received and considered the background document provided by a governor and MN re EBacc going forward as well as the option take-up figures. The pros and cons had been the subject of previous discussions. The government targets were now 75% of those in year 10 in 2022 and 90% by 2025. MN provided further information:</p> <ul style="list-style-type: none"> • 75% was within reach of the school’s current practice. • As long as 2 other option choices were retained it would be possible to maintain the broad and balanced curriculum. • Some subjects would suffer and class sizes would increase, particularly in languages as essentially another 50 students would be taking a modern foreign language (this includes Latin). It would bring class sizes up to the level of English classes. <p>What has been the response in the local authority to parents being told that a language was to be seen through till year 11? Some schools are already doing it and outstanding schools elsewhere in Sussex do the full EBacc and in the past it had been mooted that a school could not be outstanding without it. The framework though is changing again in April.</p> <p>Would we have to recruit more language teachers? We need to anyway.</p> <p>The staff governor was invited to comment and informed the concern was pupils’ commitment if they do not have a choice. The 1-9 grading is more difficult and the reading requirements are higher. Recruitment is not particularly easy and we need to room teachers close together. We want lots of people to do languages and we have strong teachers and good resources.</p> <p>Governors considered whether it would be advantageous. In summary, they thought it would be aspirational to go ahead and they supported the value of language and humanities education. They agreed to carry on planning for the EBacc 75%. It would be retained as a standing agenda item.</p>	ASD JJ
6	<p>Understanding Data using Analyse School Performance (ASP) ASD had attended the training on ASP and had already reviewed the data. Governors had already considered the ASP summary and inspection data summary and ASD now drew governors attention to some of the information.</p> <ul style="list-style-type: none"> • There were no surprises • It was no longer possible to compare subjects nationally. • Prior attainment – progress for lower attainers was higher than national average, the mid attainers were down and high prior attainers were broadly the same. Middle attaining boys were the 	

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	<p>target as already identified.</p> <ul style="list-style-type: none"> The Key Stage 4 trends were going the right way. Science, languages and humanities were improving over time and languages significantly more than average. Humanities were lower than initially thought but satisfactory. <p>Governors had seen evidence of use of the ASP data within the school self-evaluation form and the school development plan, as well as in the performance management process.</p> <p>Which staff members receive it? The senior leadership team and some head of curriculum areas. They all had a copy as well as the advice to inspectors but staff used 4matrix which was more user friendly. ASD would continue to be the main governor reviewing data. Discussion turned to item 8.</p>	
7	<p>PROGRESS UPDATE, INCLUDING DISADVANTAGED</p> <p>MN tabled two documents with information requested by ASD and these were accepted. In a brief discussion it was noted there was a big difference by gender in English and low predictions for >5 in maths. The document would be further discussed at the next meeting. MN informed a 'hammer and tong approach' was being taken with year 11.</p> <p>What is happening in the other years? It is seeping in re revision and the last inset day was focussed on years 7-10.</p>	ASD
8	<p>SCHOOL DEVELOPMENT PLAN (TLO Sections). Is it on track?</p> <p>The latest version of the school development plan had already been considered along with 5 governor visit reports which were accepted. In all, progress was being made but still amber as expected.</p> <p>MN reported the school development plan had a much higher priority, was frequently amended and reflected the improvement work being carried out at the school. It was a standard item at each senior leadership team meeting and gone through thoroughly. EH added there was a clear link in the department development plans.</p> <p>A governor recognised this from visits to the school where it was evident it was in progress and when staff were asked a question it was clear they knew they are talking about the school plan. MW confirmed that on the evolved appraisal documents evidence was required for the actions on the school development plan.</p> <p>Governors were pleased to see it was adding value.</p>	
9	<p>Focus for Governor Day</p> <p>It was agreed this would remain the school development plan.</p>	
10	<p>CURRICULUM AREAS PRESENTATION</p> <p>It was decided there was no pressing need for a presentation in the summer term.</p>	
11	<p>POORER ATTAINING SUBJECTS This item was deferred.</p>	
12	<p>UPS (Upper Pay Scale) Responsibilities</p> <p>Governors had already considered the requirements for UPS 123 paper provided and this item was deferred.</p>	
13	<p>Continuing Professional Development (CPD) This update was deferred. Discussion turned to item 7.</p>	
14	<p>ANY OTHER BUSINESS</p> <p>In the absence of any further business the meeting closed at 19.06</p>	