

PATCHAM HIGH SCHOOL

Behaviour Attitude and Personal Development Committee

TERMS OF REFERENCE 2019/20

1. Overarching Aims and objectives:

- Improve attendance and behaviour for learning for all groups and strive for excellence
- Engage with stakeholders and remove barriers to learning
- Improve personal development enabling students to excel
- Support delivery of these areas as covered in the School Development Plan.

2. Meetings and membership

- The quorum of the Committee shall be **three** members
- The meeting will be clerked
- The committee shall sit at least three times per year, with additional meetings as they or the Governing Body consider necessary
- Any governor may attend the meeting as an observer providing notice has been given
- Non governor members of staff may attend upon invitation by the Chair of the committee
- The Assistant Head Teacher responsible for pastoral care and behaviour will attend the meeting or someone nominated by her.

3. Powers and reporting

- The committee has delegated authority to make decisions on behalf of the full governing body to improve outcomes within the committee's remit
- The committee will present the minutes of its meeting at the following FGB meeting.

4. Contribution to core governing body functions

Core Governing Body functions	Contribution from this committee
Ensuring clarity of vision, ethos and strategic direction;	Informing vision and strategic direction taking into account views from stakeholders
Holding the headteacher to account for the educational performance of the school and the performance management of staff	Ensuring good performance through supporting well-being of school community and improving behaviour for learning
Overseeing the financial performance of the	Indirect – making recommendations to

school and making sure its money is well spent.	other committees and full governing body, particularly for pupil premium
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5. Responsibilities

1	At every meeting consider progress against relevant aspects of the School Development Plan and review the impact of new initiatives, taking action as appropriate.	
2	To ensure effective safeguarding of children and staff and that child protection policies and procedures are rigorous and robust.	
3	To ensure the school, including the governing body, engages effectively with its stakeholders	
4	To ensure the school has high expectations for learners' behaviour and conduct and applies these expectations consistently and fairly. This is reflected in learners' behaviour and conduct.	
5	To ensure that learners have high attendance and are punctual	
6	To ensure the school supports learners to develop their character – including their resilience, confidence and independence – and help them know how to keep physically and mentally healthy	
7	To monitor Pupil Premium and Looked After Children provision	
8	To assess and support staff welfare	
9	To consider issues arising from any extended services and collaborative working	
10	<p>The committee shall review, including taking into account stakeholder view, the efficacy and necessity of relevant policies and statutory documents and where appropriate recommend the governing body delegate to the headteacher.</p> <p>The policies related to this committee are:</p> <ul style="list-style-type: none"> • SEND • Statement of Procedures re allegations of abuse against staff • Designated teacher for looked after and previously looked after children • Behaviour (Principles written statement) • Exclusion • Relationship and Sex Education • Accessibility Plan • Equality information and objectives • Safeguarding and Child Protection, including Single Central Record • Supporting pupils with medical conditions • Children with health needs who cannot attend school • First aid in schools • Home-school agreement • Health and Safety • Attendance 	
11	Review these terms of reference at least annually	