

22nd May 2020

Dear Parent /Carer

Following on from the letter that I sent you last Friday I am now in a position to share our action plan for partially reopening the school to Year 10 students. We are in the process of completing a set of risk assessments and I am confident that we will be able to deliver on our plan from **Monday June 8th**.

The plan is that Year 10 students will be invited into school for one day a week. 20% of the year group will be invited in on each day We will notify you of which day of the week your child is invited into school in a separate letter that will be sent after the half term break. On the days that your child is not in school they will be expected to complete the online home learning that their teachers will continue to set for them. On the day that you child is in school they will follow the programme below:

| Year 10 Programme | | | | | |
|-------------------|--|------------------------------------|------------------------------------|------------------------------------|-----------------------------------|
| 9:45 -10:00am | Students arrive via Warmdean Bridge . Kerry Hallet or SLT will direct pupils to their classroom | | | | |
| 10:00 -10.30am | Student Briefing in classrooms with teachers (this will include a re-cap of student protocols) followed by Wellbeing and Learning check-in . | | | | |
| 10:30 -1:15pm | School day rota.(Students remain in their classrooms ... the teacher rotates) BREAK outside with SLT/Kerry/teacher. | | | | |
| | Group & Classroom | Session 1 10:30-11:15am | Session 2 11:15-12:00pm | Session 3 12:00-12:45pm | Session 4 12:45-1:30pm |
| | A: S7 | Maths | BREAK | Science | English |
| | B: S8 | English | Maths | BREAK | Science |
| | C: S9 | Science | English | Maths | BREAK |
| 1:30 - 1:45pm | Wellbeing and Learning check-in . | | | | |
| 1:45 - 2:00pm | Staggered dismissal of students. | | | | |

The safety of your child is paramount and we will ensure ...

1. Staff or students with symptoms do not come to school. Anyone who starts to display symptoms during the day will be isolated and then sent home.
2. Staff and students wash their hands regularly throughout the day, specifically when entering and exiting the school building or a room within the school building.

3. All rooms have sanitiser or a sink and soap.
4. All rooms have tissues, bins and NHS signage to reinforce the NHS message *catch it, bin it, kill it*.
5. Only designated areas of the school that have been regularly and systemically cleaned are used by staff and students.
6. A maximum of 15 students, 1 teacher and (when required) 1 Teaching Assistant are in a classroom at any one time.
7. Social distancing (2 metres) is practiced at all times.

We have a clear set of protocols that are central to our plan. **I have attached a copy of these protocols.** Please can I ask that you read these protocols and familiarise your child with our expectations of them when they come into school.

We are taking all measures that we can to minimise risk but I fully appreciate that you may need some further reassurance. I am available with Miss Hallett to discuss concerns and answer questions via Zoom and I would like to invite you to sign up to one of the sessions below by emailing Elise Holmes at EHolmes@PatchamHigh.org.uk

11:00am Monday 1st June / 2:00pm Tuesday 2nd June / 10:00am Wednesday 3rd June

10:00am Thursday 4th June / 2:00pm Friday 5th June

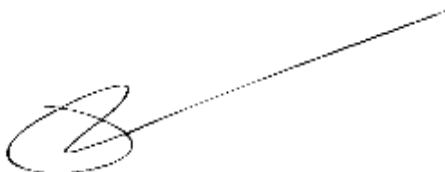
Similarly, myself and Miss Hallett will be inviting all Year 10 students to Zoom sessions throughout the week starting June 1st so that they too can ask questions and raise concerns.

12:00am Monday 1st June / 3:00pm Tuesday 2nd June / 11:00am Wednesday 3rd June

11:00am Thursday 4th June / 1:00pm Friday 5th June

We are very much looking forward to welcoming students back but we are not going to be pressurising you to send your child back to school if you are concerned or uncertain at this time. Please let us now if your child will not be attending by emailing jgamain@patchamhigh.org.uk

Kind regards



John McKee
Headteacher