Remote education provision: information for parents

The information in this document is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education if local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

The remote curriculum: What is taught to pupils at home

Periods of self-isolation: From the first full day of a pupil being educated remotely our standard approach is to add the pupil to our Year Group Remote Learning Team (on Microsoft Teams); email instructions to parents; activate the student's full curriculum.

Periods of school closure: A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching. After this, we teach the same curriculum remotely as we do in school.

What should my child expect from immediate remote education in the first day or two of pupils being sent home?

During the first morning of remote learning your child's Head of Year will organise a Teams assembly with students from each Year Group to set out expectations of your child's involvement and remind children how work will be set, handed in and marked. During this assembly the teacher will explain the timetable for the rest of the remote learning period and how children can access extra support it they need it when working independently.

A remote home school agreement will be distributed and discussed to ensure that expectations of children, adults at home, and school are all clear.

Wherever possible, all teachers teach their full timetable of synchronous lessons to all students. So, children should expect a full timetable of learning from any day two of school closure.

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

Yes, we will teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we have needed to make some adaptations in some subjects. For example, practical Technology, PE, Drama and Science experiments have been modified to suit remote teaching. Learning tasks will also be flexible to allow all children to access them depending on their individual circumstances.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

We expect that remote education (including remote teaching and independent work) will take pupils broadly the same amount of time as children in school. The timetable for the day will match that of children in school and individual support will be available during normal school hours. If children are unable to complete the learning tasks they are set, then they (or parent/carers on their behalf) should discuss this with the class teacher or their Head of year.

Accessing remote education

How will my child access any online remote education you are providing?

All children will access their online lessons using Microsoft Teams. This platform is already used to set and receive homework tasks. Children will be able to ask questions and request support during the day using Teams chat and if appropriate specific groups of children may receive additional live teaching to help their learning. All tasks will be set as Teams assignments and children will "hand in" the work they do and feedback will be given using Teams. Children will continue to be rewarded for their effort and achievement using SIMS. Instructional Loom videos are available on our school website.

If my child does not have digital or online access at home, how will you support them to access remote education?

We have regularly surveyed students and parents over the past year regarding their access to technology at home, both in person via tutors, via online questionnaires, through individual phone calls and in written communication home. This has been an important strategy in supporting students' ability to complete homework and to identify potential issues in the event of school closures. Where problems with access have been identified we have worked to swiftly support families to minimise any disruption to learning.

All Parents and Carers are encouraged to make contact with the school regarding any student who does not have access to a suitable device (laptop, PC, or Mac) or suitable broadband connection on which to access learning at home so that we can arrange the loan of a laptop or Wi-Fi dongle or sim card data increase. As a result of this commitment, we do not provide printed work packs.

Support can be requested via Ruth Astley, Director of Educational Equity rastley@patchamhigh.org.uk or via a member of our Academic Support Team below.

- Head of Year 7: Rebecca Dyche rdyche@patchamhigh.org.uk

  Year 7 Advocate: Chris Vafeas cvafeas@patchamhigh.org.uk

- Head of Year 8: Emma Newman enewman@patchamhigh.org.uk

  Year 8 Advocate: Jamie Guiver jguiver@patchamhigh.org.uk

- Head of Year 9: Ryan Irvine rirvine@patchamhigh.org.uk

  Year 9 Advocate: Marly Zoherie mzoherie@patchamhigh.org.uk

- Head of Year 10: Tom Brookes tbrookes@patchamhigh.org.uk

  Year 10 Advocate: Charlotte Shrewsbury cshrewsbury@patchamhigh.org.uk

- Head of Year 11: Kerry Hallet khallet@patchamhigh.org.uk

  Year 11 Advocate: Cam Finlay cfinlay@patchamhigh.org.uk

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

- Synchronous live teaching (online lessons) – all lessons will include a live introduction from your child's class teacher with clear explanations, modelling, questioning and feedback.

- Lessons may have recorded teaching and video clips (e.g. Oak National Academy lessons, video/audio recordings made by teachers) to demonstrate concepts and skills.

- For some lessons your child will download and view a pre-recorded video or complete an assignment on Teams.

- Commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences and assessment tools will continue to be used as they are in the classroom.

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

Please expect that your child will be completing a usual day of learning from 8.45am to 2.50pm.

Parents and children will be asked to sign a remote learning contract that clearly sets out expectations of school, children and parents/carers on the first day of any remote learning period.

Guidance will be communicated to parents by Head Teacher, Deputy Head & Heads of each Year Group.

Students will follow their normal timetable.

*Tutor Time	8.45-9am
Lesson 1	9 -10am
Lesson 2	10-11am
Break	11-11.20am
Lesson 3	11.20-12.20pm
Lesson 4	12.20-1.20pm
Lunch	1.20-1.50pm
Lesson 5	1.50 -2.50pm

Lessons will be with classroom teachers live via Microsoft Teams.

We expect that children will:

- "arrive" or log in on time to all of their live lessons

- be equipped for learning

- do their best to complete all independent learning tasks

- request help through Teams if they are unsure of what to do, or how to do it

- abide by the remote learning protocols that teachers issue at the start of every lesson.

We ask that parents and carers

- help children to log in to live learning

- monitor children's safe access to the internet

- report any problems accessing learning to the class teacher

- set routines at home to support your child's education

- ensure that children "arrive" or log in promptly each morning

- monitor your emails for messages and updates from school and your child's teachers

If there are issues with access to IT contact: Ruth Astley RAstley@PatchamHigh.org.uk Year Heads will pass on any concerns to classroom teachers and Subject Leaders:

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

- a daily register will be taken each morning during tutor time and at the start of each lesson

- any child not attending will be marked absent and we will contact you to find out the reason for your child's absence

- in addition, the class teacher(s) will monitor children's completion of work to ensure that all tasks are completed during the day

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

- Feedback will be live in lessons through written comments and questioning

- Feedback will sometimes be a written comment on Teams assignments

- For some pieces of work we will issue a marked score

- Feedback will be given on our usual online platforms such as MyMaths, in Microsoft Forms and Educake.

- Where necessary, more detailed feedback may be issued

- Students will get feedback at least once per week.

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

Due to the range of SEND needs that we have here we will be offering different support on a Bespoke basis.

- Students with EHCPs or high level SEN needs will be invited into school to attend the keyworker/vulnerable student provision

- Staff in the SEND Team will be contacting SEN students who are remote learning to offer any support needed

- Laptops have been made available to all students at Patcham

- Y10 & Y11 Entry Level courses are running as part of the schools live lesson timetable

- Y9 Literacy groups are also able to access live lessons

- Y7 & Y8 students who have literacy support are being provided with resources and work to use when they would normally have a literacy group

- Staff are able to refer students to panel if they have concerns about them not accessing their lessons

- Our ASC Specialist Teacher and Literacy Specialist from BHISS are able to contact parents to offer any additional support or resources for SEND students remote learning

Please contact our SENDCO Candice Bocking CBocking@patchamhigh.org.uk at school if you would like to discuss the needs of your child and how they will access remote learning.

Remote education for self-isolating pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

While live remote teaching is not possible while the class teacher is teaching their class, we will use broadly the same approach as outlined above. We will ensure individual pupils self-isolating are taught a planned and well-sequenced curriculum with meaningful and ambitious work each day in a number of different subjects.

- Teachers set work for pupils from Year7-10 from the Oak National Academy that mirrors the pupil's school curriculum and pupil's school timetable.

- For Year 11 pupils, teachers will schedule assignments in their class Team labelled 'Self Isolating Students' that follows the students' in-school timetable with exactly the same content.

- And/or invite self-isolating students to scheduled synchronous lessons on their timetable.