

22 June 2021

Dear Parent / Carer

**Year 11 Exam Results – Thursday 12 August 2021 9am – 11am**

I am writing to let you know the arrangements for collection of exam results for our Year 11 students this year.

Teacher Assessed Grades have been submitted by the school to all of our exam boards. These are in the process of being reviewed, and will be available for collection by students from the Hall on Thursday 12<sup>th</sup> August between 9am and 11am.

To maintain the safety of students and staff and to ensure that we meet (current) social distancing requirements we will have to limit the number of students that can enter the Hall at any one time to collect their results. Staff will be on hand at the school entrance to monitor student numbers and a one-way system will be in operation. Social distancing regulations will be clearly marked. This may of course change on 19<sup>th</sup> July!

Should your son/daughter NOT wish to collect their results in person, they can nominate someone else to collect them on their behalf. The person that collects their results **must** have the students **written permission** to do so, and bring evidence of identity please.

Any results that are NOT collected during this time will be posted home by 2nd class mail to the student.

If your son / daughter / nominated person is unable to collect their results they can be emailed instead (a paper copy will be posted later that day). To request this, they must send me an email [trichardson@patchamhigh.org.uk](mailto:trichardson@patchamhigh.org.uk) – by the 15 July please. **The email address must belong to the student, not the parent.**

Kind regards



**Tracey Richardson**  
Data, Exams and Administration Manager



**Mike Newman**  
Deputy Head