

**PATCHAM HIGH SCHOOL
GOVERNING BODY**

Meeting of:	Behaviour Attitudes and Personal Development Committee
Date/Time:	18 th June 2020 5.30 pm
Location:	Patcham High School
Distribution:	Governors, Penny Denman, Ed Hall
Quorum	3 governors required to be present for decisions to be binding. The meeting was quorate throughout.
Present	<p>Governors (voting) Richard Eeva (RE) Sarah Fitzjohn-Scott (SFS) Chair of Governors Caroline Greenfield (CG) Chair of Committee Kate Jordan (KJ) Natasha Marris (NM) from 17.55 Mike Sandeman (MSD) Vice Chair of Committee and Chair for this meeting. Andrew Saunders (ASD)</p> <p>Other (non-voting) Penny Denman (PD) Assistant Headteacher – in attendance Janet Johnson (JJ) Clerk to Governors Marc Ducroquet-Lavin (MDL) Prospective Governor – observer</p>
Governor Apologies:	Alexandra Sheppard (AS) – accepted

MINUTES

	DISCUSSION AND DECISIONS	ACTIONS
1	<p>WELCOME, APOLOGIES and DECLARATION OF INTEREST MSD opened the meeting and governor apologies were considered. Ed Hall had also sent his apologies. There were no new declarations of interest when invited and all governors could take full part throughout. The agenda had been cut to cover essential urgent business during the pandemic.</p>	
2	<p>MINUTES OF LAST MEETING Paper: Minutes 12.3.20</p> <p>The minutes of the previous committee meeting were agreed to be an accurate representation and signature was approved.</p>	
3	<p>COVID Update Paper: Child Protection policy Covid addendum</p> <p>3.1 PD was invited to comment, including on safeguarding, vulnerable pupils and pupil/staff welfare.</p> <ul style="list-style-type: none"> • First actions had been to identify vulnerable pupils and allocate a key worker to each who had checked in with them and their family weekly. Contact had been tracked on a shared sheet and all 	CG SFS

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<p>contact had been logged on the CPOMS safeguarding system. 500 pupils had been identified as vulnerable.</p> <ul style="list-style-type: none"> • Old support systems had been reintroduced where beneficial. When contact indicated more support was needed this was provided and if there were difficulties with contact the appropriate authorities were alerted. • Front door to family referrals continued if necessary. • Cover was obtained to support the team during an absence. • Pupils had regular updates signposting them to services and wellbeing tips to keep themselves mentally well. • The school's version of free school meal vouchers, set up before the government's, had continued. • Children eligible to attend throughout numbered about 100 with uptake steadily increasing from 12 at first to 30-40 per day. Year 10 pupils were now also attending part-time and the uptake had been better than predicted. • Staff were working from home where possible and CPOMS was accessible from home. • Safeguarding concerns, including around child sexual exploitation, continued in the city and the school had sent a letter to warn parents following a request by the Police regarding concerns about children gathering in large groups at 3 places across the city. • About 60 laptops had been received. There was a large group that cannot access online learning so they had paperwork packs. The school had bought 40, the government provided 20. • The school wellbeing group met regularly with the headteacher and the primary health care workers were working with staff. Some professional supervision was provided. • Staff knew their role and if they were not able to do it we found someone else. Staff have communicated really well. <p>PD was thanked for her report and took questions.</p> <p>3.2 Did the letter go to year 11s too? Yes. To all parents by email.</p> <p>Has CPOMS been busier? PD it is a billion times busier. Every contact with the 500 is recorded. If further action is needed another flag is raised and then the action is taken and recorded. The system has not glitched and has been brilliant.</p> <p>Is there greater need? With time it is apparent there are a lot of children switching off and disengaging and there is still a hard core that have never engaged.</p> <p>What percentage of staff is coming on to campus? Nearly all but limited as to times. There are two separate sets of staff and a rota for the key workers. She then went on to briefly explain how the school had been adapted to support social distancing.</p> <p>What reasons for the low take up by the initial 100? Fear of the virus is the main reason, some key workers work shifts or part-time so daily attendance was not needed and possibly an element of weak parenting. We are in constant touch with the group anyway and the children originally on the list have been updated. Where we feel a pupil is</p>	

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	<p>encountering difficulties we have offered them coming in to school. Are children enjoying coming in? Yes and they are definitely benefitting. Re our free school meal vouchers, where we opted to do a bit more than the government scheme: since the government scheme has been extended now, will it be able to continue? I imagine so. Is there anything needed on the wellbeing front for the children if we had the money? No. We have bought laptops for all the children that have said they need one and would use one. It is more about time than money, staying in touch and communicating. Were the laptops given or leant? I believe they are on loan. Governors then checked the arrangements for security/protection for both the government's laptops and the school's. They acknowledged the excellent work done by Andy Ingram in ensuring they were safe for children. Have there been any suspected or confirmed cases? As far as we are aware, about 3 grandparents have died and a couple of parents had it but no children or staff. Given the Prime Minister's catch up plans for summer, would these pupils come into school anyway? My view, shared by others, is that it would be a complete waste of money to offer catch up sessions over the summer. It would be better spent in September offering catch up sessions out of school hours when they come back. Many are disengaging already and the chances of them reengaging in summer are nil.</p> <p>3.3 Governors checked on PD's wellbeing. PD thanked them for asking and responded to their satisfaction. She also outlined her concerns for what the situation would be in September, anticipating a quite severe impact as a result of children continuing to gather but not going to school. Governors reminded PD that there was just nothing she could do about that. She was optimistic the school could sort them out when they returned and they were already considering what training would be needed and how the school would function. The whole school would need to rethink their priorities. Would it be helpful for governors to work with the senior leadership team on the priorities/ the school development plan? Yes. In discussion it was agreed PD would discuss with the headteacher and ask if a governor could attend the occasional meeting. A governor who was staff also offered assistance.</p>	KJ SFS/MSD
4	<p>MATTERS ARISING There were no new matters arising and it was agreed the actions/ plan would be considered by CG and MSD outside of the meeting.</p>	CG MSD SFS
5	<p>GOVERNOR PRIORITIES and ORGANISATION of WORK This item was not taken – but see also 3.3</p>	CG MSD SFS
6	<p>Any other Urgent Business There being no further business, the meeting closed 18.16</p>	

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	OWNER	ACTIONS	DUE BY
23.5.19			
3	CG	Follow up with HK frost re any further information required (possibly re effectiveness of RSE – had been awaiting demographic breakdown from the LA)	7.5.20
13	SFS PD	Meet re behaviour principles, accessibility plan and equality information/objectives	7.5.20
		17.10.19	
5	MSD CG	Draw up amended TOR and annual plan, circulate to committee for comment	5.11.19 ???
12.3.20			
2	SFS	Provide SPA report in due course and liaise	EOT
2	MSD	Liaise CB re information required	
2.4	MSD	Follow up if required	
2.4	CB	Provide CWHNWCAS policy	7.5.20
4/5	SFS	Request item for HT report at FGB (staffview/wellbeing). Consider postponing Governor day	URGENT
6.2	CG	Discuss with Mary ? at the Bridge re invite to next meeting (and any info needed)	18.5.20
6.2	PD	Forward Bridge update and the Phase 2 behaviour document	
18.6.20			
3.1	CG SFS	Take CP pol amendment to FGB for ratification	
3.3	SFS KJ	Consider and organise governor involvement with new school priorities and resulting strategic plan. Liaise KJ re offer of assistance	
4/5	SFS MSD CG	Attend to any outstanding matters and get ready for September, including re Chairing.	

Signature authorised at meeting 10.6.21